

MINUTES

North Carolina Pest Control Association
Board of Directors Meeting
Boxwood Room, Hilton North Raleigh
Raleigh, NC
2 p.m., Monday, March 20, 2006

CALL TO ORDER

President Duane Rose called the meeting to order at 2:02 p.m. and asked attendees to reaffirm support for the Association's anti-trust policy. The Board renewed its commitment to the policy. Present for the meeting were Robert Dillingham, Burns Blackwell, Walt Cooper, Brian Windham, Kristin Dodd, R.B. Goforth, Josh Harrison, Kevin Spillman, David Spillman and Doug Whitley. Absent were Mark Brown, Debi Logue, Mack Langdon and Jay Taylor. Staff present was executive director Mike Borden. Guests present were Don Hamby, Scott Tolbert, John Dunbar and Billy Tesh.

MINUTES OF THE PREVIOUS MEETING

Secretary Kevin Spillman reported the January 16, 2006 minutes were distributed. Spillman led discussion of whether the minutes captured the motion regarding the Spring Leadership Orientation. It was confirmed the minutes were correct as presented. A motion was approved to correct "Roses" under executive committee, page 4. A motion was approved to accept the minutes as amended.

FINANCIAL REPORT

K. Spillman reported on the February financial statement.

Revenue for the fiscal year is \$286,206.39: 43% from membership dues, 48% from the PCT School, 9% from other income. \$54,300 of this amount is dues collected for disbursement to NPMA, leaving net revenue of \$231,906.39.

Expense for the fiscal year is \$251,633.80. \$53,470 is dues expended to NPMA, leaving a net expense of \$198,163.80.

Equity

Member equity as of June 30, 2005	\$270,974.72
Member equity as of June 30, 2004	\$286,786.65
Member equity as of June 30, 2003	\$222,392.27
Member equity as of June 30, 2002	\$184,644.90
Increase/decrease member equity July 1, 2005 to February 28, 2006	\$ 31,928.85

Restricted Funds Balances

Educational Foundation (now reflected on separate EOM reports)	\$100,748.66
WDIR Accreditation	\$ 12,019.17

Investments:

The NCPA membership approved a \$100,000 investment with First Citizens at the January 2003 general membership meeting. That investment began March 1, 2003.

Beginning Balance	\$100,000
Gain/Loss on Investment to Date	\$ 25,099.02
Gain/Loss Since July 1, 2005	\$ (23,521.67)
#	
Bank Fees (included above)	\$ (2,238.75)
Ending Balance	\$109,526.71

\$35,000 was transferred from the First Citizens investment account to the Education Foundation 11/10/05
The financial statement was approved for financial review.

EXECUTIVE DIRECTOR'S REPORT

Mike Borden reported on spring regional workshops and current newsletter revenue figures. J. Harrison led discussion on the recent information regarding Formosan termites in mulch coming from Louisiana.

OLD BUSINESS

Electronic Vote – Brian Windham clarified the process which brought forward the consideration of an Executive Committee recommendation to cover some costs at the spring leadership orientation. Rose discussed the rationale for offering the room and tax payment for board members and committee chairs. The motion approved by electronic vote was formally read into the meeting minutes. By a vote of 7 yes, 3 no and 3 abstaining, the following motion was approved for the 2006 Leadership Orientation meeting, “The Leadership Orientation meeting shall be designated as an official meeting of the NCPA Board of Directors, and subject to current policy regarding payment for accommodations. As a further courtesy, policy regarding accommodations shall be extended to committee co-chairs for the Leadership Orientation meeting.

A motion was approved to add under Standard Operating Policy 19, Miscellaneous Policies, a number 9, “The Association shall pay one night’s room and tax for board of directors requiring overnight accommodations for the purpose of attending an official board of directors meeting – defined as any meeting at which attendance is required as part of the director’s responsibilities.

SPCC Meeting - Billy Tesh reported on some significant settlement agreements involving non-renewal of license, which seemed too harsh. Tesh encouraged vigilance in working with legal counsel to head off unreasonable settlements.

Technician of the Year – Dillingham announced one application had been received. He encouraged others to submit their technicians’ names. The deadline is April 15, 2006.

NEW BUSINESS

NCPA Structural Pest Training Facility - Rose updated the board on a meeting with NCSU Department of Entomology regarding funding. Don Hamby reported that he learned that \$84,000 has been allocated for use in funding one year for one coordinator’s salary plus additional money for furnishings. This information came from the N.C. General Assembly’s Appropriation Committee chair, and was shared with the university’s lobbyist. The Executive Committee will research the funding issue. The board recommends no action on any funding decisions be made until current funding sources are clarified. The board recommends contacting the university lobbyist regarding allocated funds. A motion was approved to authorize Don Hamby to contact Association lobbyist Glenn Jernigan, NCSU Associate Dean Dr. Stephen Leith and any other persons necessary to find out what the \$84,000 will be used for, why furniture has not been purchased and when will the facility be ready for training classes.

United We Stand Program Proposal – K. Spillman reported on the professional training program currently being planned. The task force is looking at holding the program November 16-17, 2006 at the Grandover Resort in Greensboro. Sleeping room rates would be about \$140 per night. The business meeting will emphasize business professionalism through a series of speakers and panelists. The task force also plans to use the session to gather information to update the United We Stand manual. The program cost will be between \$150-\$225 per person, including some meals and all training materials. Tentatively, the program will be limited to 100 attendees, will be by invitation only and will only be open to NCPA active members (pest control operators).

A motion was approved to have the task force proceed with the planning and to provide up to \$2,000 for expenses.

Regional Realignment Task Force - David Spillman discussed proposal to move from eight regions to four regions, to change the name of regional vice presidents to regional directors, and to replace the eight regional vice presidents with four regional directors and at least four at-large directors. A motion was approved to draft proposed bylaw revisions for general membership consideration at the July summer meeting.

Special Olympic Funding – Kevin Spillman proposed \$5,000 be budgeted for distribution to Special Olympics. The Public Relations Committee proposed removing NCPA from charitable donations funding and recommend no funding to Special Olympics. A motion was approved to give Special Olympics zero funding in the 2006-2007 budget with the understanding the line item would be discussed at the general membership meeting in July.

Educational Foundation

Mike Borden reported the Past Presidents' scholarship applications were available. Applications were due no later than April 15, 2006.

Committee Report

Executive Committee – The committee will be developing the proposed 2006-2007 budget along with the Financial Advisory Committee on April 13 for presentation at the summer meeting. Rose encouraged committee co-chairs and others to provide budgetary input to committee or financial advisory committee appointees.

Membership – Windham discussed the membership report, noting membership had exceeded last year's total and a significant increase in total cardholders represented.

Summer Conference – K. Spillman reported on discussions with NPMA about summer conference name. A decision was reached to call it the Mid-Atlantic Conference instead of the Carolinas Summer Conference to make it more inclusive for participation by others in the region. He reported registration fees would be lower for second registrants and had raised the rate threshold on children (up to age 19 considered children). There is currently no date or location for 2007. The Westin Hilton Head reservation number is 843.681.4000.

PCT School – Don Hamby reported on the comparative attendance handout and also distributed a financial comparative showing growth over the past three years.

Legislative - Hamby reported 48 N.C. participants in the NPMA Legislative Day – the largest contingency of any state. He expressed some disappointment in not being able to see Senators because the Senate was not in session, but did get to talk to aides. NPMA plans to change future dates to Wednesday/Thursday rather than Thursday/Friday to avoid further conflict. NPMA also plans to move the headquarter hotel closer to downtown Washington D.C.

Hamby discussed the legislative dinner for attendees and responded to questions about authority to do this. He reported his actions were based on previous discretionary funding authorization and he also felt the dinner was an important good-will gesture for attendees.

Past Presidents Council – No report

Rules & Regulations – Kristin Dodd reported no current burning issues with SPCD. She reported an agreement with Slaten & O'Connor, P.C. had been reached to review state rules and regulations (\$175/hour at about 20 hours). The agreement contains no on-going retainer –only charged when asked to do something. A motion was approved to accept the proposal dated January 23, 2006 with an additional request to extend the \$175/hour rate to the active membership.

Public Relations – The committee recommends the Technician of the Year winners be extended a complimentary invitation annually to the PCT School board of directors dinner. The committee also recommended a nametag ribbon be created to signify the winners.

Dillingham reported on the new newsletter segment, “Meet your Regional VP” which premiered in the January/February newsletter.

WDI Accreditation – K. Spillman reported the committee was working on developing a brochure targeting realtors. Also working with NC Association of Realtors on advertising opportunities.

NPMA Update – Tesh reported on restructuring of NPMA board of directors’ selection. He also reported PPMA had sent out a bed bug alert. He encouraged everyone to get in contact with PPMA if they received any media requests or inquiries. He also reported a new entomology director had been hired.

IPM Credentialing Program – Tesh requested he be removed as liaison to the IPM credentialing program. He recommends NCPCA follow NPMA’s IPM manual rather than creating our own.

ANNOUNCEMENTS

Borden read the motions offered during the meeting. The motions were approved as read. Borden announced Doug Whitley would be taking pictures of board members at the conclusion of the meeting.

DATE OF NEXT MEETING

The next board meeting will be held Thursday, April 27th at the NCSU Structural Pest Control Training Facility.

With no other business pending, the meeting adjourned at 5:16 p.m.

Respectfully Submitted,

Michael R. Borden

Michael R. Borden, CAE, executive director

For

Kevin Spillman, secretary-treasurer