

MINUTES

North Carolina Pest Control Association
Board of Directors Meeting
Grand Ballroom Two, Hilton North Raleigh
Raleigh, NC
1 p.m., Monday, January 16, 2006

CALL TO ORDER

President Duane Rose called the meeting to order at 1:10 p.m. and asked attendees to reaffirm support for the Association's anti-trust policy. The Board renewed its commitment to the policy. Present for the meeting were Robert Dillingham, Burns Blackwell, Mark Brown, Debi Logue, Brian Windham, Kristin Dodd, R.B. Goforth, Josh Harrison, Mack Langdon, Kevin Spillman, David Spillman and Doug Whitley. Absent were Walt Cooper and Jay Taylor. Staff present was executive director Mike Borden and Stevie Hughes. Guests present were Mark Harrison, Don Hamby, Dee Dodd, Harden Blackwell, Jim Lynn, Fred Wingate II, Fred Jordan, Scott Canady, Walt Osborne, Sarah Dodd, Lee Smith, Billy Keith and Sam Newman.

MINUTES OF THE PREVIOUS MEETING

Secretary Kevin Spillman reported the November 8, 2005 minutes were distributed. A motion was approved to accept the minutes as written.

FINANCIAL REPORT

K. Spillman reported on the December financial statement.

Revenue for the fiscal year is \$214,981.46, 54% from membership dues, 37% from the PCT School and 9% from other income. \$51,780 of this amount is dues collected for disbursement to NPMA, leaving net revenue of \$136,350.46

Expense for the fiscal year is \$165,649.53. \$51,315 is dues expended to NPMA, leaving a net expense of \$114,334.53.

Member equity as of June 30, 2005	\$270,974.72
Member equity as of June 30, 2004	\$286,786.65
Member equity as of June 30, 2003	\$222,392.27
Member equity as of June 30, 2002	\$184,644.90
Increase/decrease member equity July 1, 2005 to December 31, 2005	\$ 43,909.81
<u>Restricted Funds Balances</u>	
Educational Foundation	\$105,985.75
WDIR Accreditation	\$14,939.46
<u>Investments:</u>	
Beginning Balance	\$100,000
Gain/Loss on Investment to date	\$ 21,558.06
Gain/Loss since July 1, 2005	\$ (4,904.94) #
Bank Fees (included above)	\$ (1,864.56)
Ending Balance	\$105,985.75

\$35,000 was transferred to the Education Foundation 11/10/05

The financial statement was approved for financial review.

K. Spillman said the result of the recent IRS audit were favorable with no penalties assessed and no change in the association's non-profit status.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Mike Borden called the board's attention to the pre-registration figures for the PCT School and said that Mark Harrison would cover this in more detail during his report. He indicated he was working with Dr. Mike Waldvogel to secure sites for the spring workshops; only one site has been confirmed with six others still tentative. Included in his report was the production cost for the first five issues of the newsletter for 2005. There is a net loss on overall production but it equates to less than \$1,250.

NEW BUSINESS

Microscopes

K. Spillman called the board's attention to the cost proposal for 30 microscopes for use by technicians at the NC State Training facility. The board had approved up to \$30,000 for purchase of the microscopes. The general membership will need to approve this expenditure. A base level microscope would cost \$21,370 (for 30). These microscopes will belong to the association and loaned to the training facility.

Don Hamby pointed out that although there are tables in this facility, there are no chairs.

K. Spillman said he was concerned about the continuing requests for funding for this training facility and was unsure about the real scope of needs. He suggested postponing a decision about the microscopes until more information can be obtained about the specific needs. Debi Logue said that the microscopes also will be used for the PCT School.

Sam Newman asked if there would be a contractual agreement between NCPA and NCSU. Rose said there would be signed agreement before the microscopes are loaned to the university which will include the university maintaining the microscopes. He said the main goal for the general membership meeting is to approve the expenditure of up to \$30,000.

Bylaws Change

Dee Dodd reported the change was to formalize the procedure for approving members into the "Hall of Fame."

The Past President's Council will be the body making the recommendations for induction into the Hall of Fame and two individuals can also nominate potential inductees.

Sections 4, 5 and 6 of the bylaws will be consolidated under Section 4 of the bylaws with the specific criteria as noted in the bylaws amendment appendage in the agenda packet. This would then include Honorary members, Lifetime members and Hall of Fame members

A motion was approved to accept the recommended changes as presented. Staff will draft the new paragraphs for approval by the general membership.

Spring Leadership Orientation

Brian Windham addressed a proposed leadership orientation and suggested that the footprint of the November planning meeting at Mid Pines change to be more like a regular board meeting and asking sponsors to contribute to the leadership orientation.

The spring orientation would rotate the city/area of the meeting to coincide with the location for the incoming president of the association. With that in mind, Windham said the 2006 spring orientation would be held in Charlotte.

Hardin Blackwell questioned the cost of moving the meetings from Mid Pines since the room rates are usually low in November. He said that location has worked well, especially with the great rooms that are available in each of the Mid Pines housing facilities.

Windham said the attendees would arrive on Sunday evening and have informal sessions with the actual orientation on Monday.

On a motion by Brown and a second by Josh Harrison, that board voted to host a spring orientation meeting in February (12-13 or 19-20) at the Park Hotel in Charlotte with a funding model mimicking the previously held Mid Pines' meetings in November. Brown withdrew the motion. The orientation guest list would include current board members, board members-elect, committee chairs and co-chairs.

On a motion by K. Spillman and a second by Whitley, the board approved scheduling a President-elect's Spring Orientation & Planning Session with rooms paid for by the attendees out of pocket and meals by the Association. The dates of Feb. 19-20 were selected. There will not be a board meeting included in this meeting.

NCSU Training Facility Update

Dr. Jim Harper provided an update on the status of the new training facility at NCSU. The construction of the classroom facility has been completed – one classroom will be used by the wastewater training group and a second by the pest training program. The soil science department began to use the facility in mid December.

He said the pest training classroom is still lacking some furnishings. There is also an outside facility that is not yet completed. The funds were appropriated by the state. The construction was undertaken by the labor group at Lake Wheeler.

Dr. Harper noted that this is a university facility and that other groups may use this classroom space although there will be compensation for use of the classrooms.

Brown suggested that Dr. Harper submit a "wish list" of items needed to completely furnish the pest training classroom. Dr. Harper confirmed that the Association would maintain ownership of the microscopes and loan them to the university.

Newman asked about the need for cases to transport the microscopes; Dr. Harper said the university would handle the case purchase.

EDUCATION FOUNDATION

Dodd reported that there will be three scholarships awarded for the 2005-06 academic year. None of the recipients will be attending the PCT School to be recognized.

COMMITTEE REPORTS

Nominating Committee

Chuck Hazelwood said the Past Presidents' Council also functions as the Nominating Committee. They met in November and there is a slate in the board packets.

He also said that the Past Presidents' Council met in December and elected co-chairs for the council for better continuity.

The Past Presidents' Council also recommended changes in the bylaws that would streamline the regions. They are recommending reducing the regions from eight to four and adding four at-large members. Windham reported Brown, the immediate past president, was not at the Mid Pines meeting where the decision was made to change the "chairman" of the Past Presidents' Council to appointed rather than automatic (past president). He apologized to Brown for the change taking place when he wasn't in attendance at the meeting.

Brown said this decision was made without his input. He said having two co-chairs was a good option but that the past president should be involved his first year on the council. For instance, if the Past Presidents' Council co-chairs have not attended a board meeting in six months and they need the input from the past president.

K. Spillman asked who chaired the Nominating Committee; Hazelwood said the Past Presidents' Council had acted in that capacity. The bylaws say the past president chairs the Nominating Committee. If that action is to change, there will need to be a bylaws change. Hazelwood said that he wasn't aware that the bylaws indicate the past president chairs the Nominating Committee.

H. Blackwell said the reason the Past Presidents' Council decided to make a change is because in the past six years the immediate past president was not interested in serving in this capacity and did not fulfill his duties to the council.

Rose said that Whitley and Brown will work with members of the Past Presidents' Council to determine procedures for the Nominating Committee and chairs.

On a motion by Windham and a second by Goforth, the board approved the slate of officers and directors for 2006-07 as presented.

Executive Committee

Rose said the purpose for the February meeting is training leadership and planning for the next year.

Membership Committee

Windham said the bylaws questions had been discussed.

He called the board's attention to the Membership Report noting that paid Active Membership totals 205 companies compared with 209 companies at year-end July 2005.

He said a membership survey will be sent to help hone the members' needs, the results of which will be addressed at the spring planning session.

Special Olympics

Jimmy Lynn reported that a raffle will be used at the PCT School to raise funds but cannot raise the full amount needed (\$15,000). The Association budget will support the contribution in 2006 (\$7,500) but he expressed concern about support beyond that. He said some members had suggested a \$10 surcharge on PCT School registration to fund the continued support. Lynn said this would eliminate going back to the same members again asking for contributions.

H. Blackwell commended the fund-raising work in which Lynn has engaged over the past 17 years but says now he is caught between the Association and Special Olympics. There is a lot of talk within the Association about whether the support for the Special Olympics has run its course. He suggested the board needs to make a decision and not leave Lynn hanging about whether the association will or will not support Special Olympics.

Rose said that members have expressed to him that the Association should not be tasked with meeting that obligation of a specific amount of money every year. Commitments to Special Olympics are year-to-year and right now the Association committed through 2006.

Harrison suggested that the Executive Committee confer and make a recommendation to the Board of Directors through 2007.

Summer Conference

Chairman Steve Taylor was not available to provide a report. Billy Keith reported that the site is the Westin Hilton Head from July 27-29, 2006.

PCT School

Harrison reported that registration as of Jan. 9, 735 pre-registered, compared with 696 last year.

There are 34 exhibitors. He said that if any vendors want to change space they need to see him or Don Hamby before moving.

Harrison reported in 2007 there will not be a 6th floor suite. The suite will move to the 5th floor following hotel renovations.

The moderators' meeting is scheduled for Tuesday, Jan. 17, at 10 a.m. in the board room.

Windham, Whitley, Blackwell, Dodd, Goforth, K.Spillman, Dillingham all volunteered to act as moderators. The board dinner starts at 6:30 p.m. in Boxwood/Dogwood. Hamby acknowledged that the renovations at the hotel are out of our control; the work was started a year ago.

Legislative Day

The NPMA's Legislative Day will be held on Feb. 28 in Washington, DC. Hamby said he would plan an NCPA dinner on Monday night Feb. 27.

Rules and Regulations

D. Dodd reported that he and H. Blackwell had met with Carl Falco about the association's support for the training facility and for a pay raise for inspectors. H. Blackwell said he had spoken to Andy

Donaldson at Slaten O'Connor about legal representation for Association. The firm provides the same service for the Alabama association.

On a motion by Goforth and a second by Dillingham, that board voted to get more information prior to writing a letter to address the State of North Carolina's recommendation to change rules for the way in which pest control accidents are reported. The effective date would be July 1, 2006. The purpose is to track pesticide accidents. The motion was rescinded.

K. Spillman said the association is not opposed to the rule but that the ruling does not require details of the accident. He said these accidents need to be categorized and not lumped all together.

On a motion by K. Spillman and a second by Windham, the board approved drafting a letter to the agency that the association supports the ruling but want accidents categorized.

Public Relations

Dillingham reported that a board member will be featured in each issue of the newsletter.

He reported the Big Bug display in Gastonia has been very successful. Dillingham will present the Technician of the Year Awards at the membership meeting tomorrow. Goforth asked that press releases should be sent to hometown newspapers.

WDIR Accreditation Program

K. Spillman said the current program has over 60 people enrolled but there is not another course scheduled. He said current process is to host two each year.

NPMA Update

Billy Tesh was not available for a report.

Ethics and Standards

Goforth said the next bylaws changes should incorporate the Code of Ethics into the bylaws. The membership has approved the Code of Ethics. Borden said the Code of Ethics could be included in the next directory.

Goforth asked that a bylaws change be considered to change Section 10 to reflect adherence to the NCPA code of ethics rather than the NPMA code of ethics. The request would require the membership to waive the 10 days notice at the General Membership Meeting tomorrow.

On a motion by Goforth and a second by Dillingham, the board approved presenting to the membership an amendment to the bylaws to change Article 10 to reference the Code of Ethics which appears in the SOP manual.

IPM Credentialing

Tesh was not available for a report.

ANNOUNCEMENTS

Borden read the motions offered during the meeting. The motions were approved as read.

DATE OF NEXT MEETING

A meeting of the board will be held February 19- 20 in Charlotte. The next board meeting will be March 20 in Raleigh.

With no other business pending, the meeting adjourned at 4:45 p.m.

Respectfully Submitted,

Michael R. Borden

Michael R. Borden, CAE, executive director

For

Kevin Spillman, secretary-treasurer