

MINUTES

North Carolina Pest Control Association
Board of Directors Meeting

Oleander Ballroom B, Marriott Resort at Grande Dunes
Myrtle Beach, SC
3 p.m., Thursday, July 28, 2005

Deleted: Judicial Room, Hilton North
Raleigh

Deleted: 9 a.m.,

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Deleted: Tuesday, April 19, 2005

CALL TO ORDER

President Duane Rose called the meeting to order at 3:05 p.m. and asked attendees to reaffirm support for the Association's anti-trust policy. The Board renewed its commitment to the policy. Present for the meeting were Robert Dillingham, RB Goforth, Burns Blackwell, Debi Logue, Brian Windham, Kristin Dodd, Walt Cooper, Josh Harrison, Mack Langdon and Kevin Spillman. Absent were David Spillman, Mark Brown, Doug Whitley and Jay Taylor. Staff present was executive director Mike Borden. Guests present were Chuck Hazelwood, Mark Harrison, Mark DeGeare, Don Hamby, Steve Taylor, Billy Tesh, Cliff Patterson, Jerry Lewis, Fred Canady, Michael Crowe, Trey Hinton, Jim Lynn, Andrew Hicks, Joshua Langdon, Dee Dodd, Harden Blackwell, Rob Peterson and Brad Filson.

MINUTES OF THE PREVIOUS MEETING

Brian Windham reported the April 19, 2005 minutes were distributed. A motion was approved to accept the minutes as written.

FINANCIAL REPORT

Windham reported on the June financial statement.

Revenue for the fiscal year is \$306,523.68, 36% from membership dues, 46% from the PCT School and 18% from other income. \$45,840 of this amount is dues collected for disbursement to NPMA, leaving net revenue of \$260,683.68.

Expense for the fiscal year is \$255,014.83. \$46,305 is dues expended to NPMA (\$465 is pre-paid for the 2005-2006 fiscal year), leaving a net expense of \$208,709.83.

Member equity as of June 30, 2004	\$286,786.65
Member equity as of June 30, 2003	\$222,392.27
Member equity as of June 30, 2002	\$184,644.90
Increase/decrease member equity July 1, 2004 to February 28, 2005	\$51,508.85

Restricted Funds Balances

Educational Foundation	\$65,307.77
WDIR Accreditation	\$15,068.70

Investments:

Beginning Balance	\$100,000
Gain/Loss on Investment to date	\$ 33,048.38
Gain/Loss since July 1, 2004	\$ 6,906.24
Bank Fees (included above)	\$ (3,947.60)
Ending Balance	\$133,048.38

The financial statement was approved for financial review.

The 2005-2006 budget was distributed for comment. A motion was moved and seconded to recommend the budget as presented for general membership approval.

REPORT OF ASSOCIATION ACTIVITY

WDI Accreditation Program

WDI Test Results

Date	Course Participants	Attendees who have taken test	Test Taken (includes re-takes)	Number Who Have Passed
6/30/2005	345	252	300	219
4/18/2005	345	247	280	196
2/22/2005	236	107	134	89
1/5/2005	171	80	102	62
12/12/2004	171	77	99	59
9/20/2004	171	72	94	55
6/9/2004	171	56	77	40
5/18/2004	171	44	56	28

Summer Conference 2005

Total attendees: 132 (as of July 5, 2005)

Breakdown by State: North Carolina 58 full registrants (99 with spouses/children); South Carolina 14 full registrants (33 with spouses/children)

Newsletter

Below are the production figures for the 2005 editions.

Jan./Feb. edition (16 pages), 272 copies mailed – Ad Revenue \$1,465, Development & Mailing Expense \$1660.19 = Net Loss (\$195.19)

March/April edition (24 pages), 341 copies mailed - Ad Revenue \$1,362.50 Development & Mailing Expense \$1667.23 = Net Loss (\$304.73)

May/June edition (16 pages), 341 copies mailed - Ad Revenue \$1,012.50, Development & Mailing Expense \$1186.13 = Net Loss (\$173.63)

OLD BUSINESS

Technician of the Year –Robert Dillingham reported receiving less than 10 applications for the award. He challenged the board to send in nominations.

Family Day – Kristin Dodd reported on a sculpted insect exhibit hosted at the Daniel Stowe Botanical Garden October – December 2005. She recommended pursuing options for membership attendance as part of a sponsorship option. A motion by Burns Blackwell, second by R.B. Goforth, was approved to dispense with further consideration of a NCPCA Family Day. A motion by Goforth, second by Brian Windham, was approved to pursue sponsorship options for the Dave Rogers' Big Bugs Exhibit at the Daniel Stowe Botanical Gardens beginning in October.

NEW BUSINESS

Financial Accounting Format – Mike Borden reported that IMI Association Executives was self-attesting to a compilation of best practices as recommended by the International Association of Association Management Companies (IAAMC). Among the best practices was a requirement to manage all client accounts and funds in accordance with generally accepted accounting principles unless a client specifically directs in writing that its accounting be on a cash basis. Borden requested board action regarding management of NCPCA's financial accounting. A motion by Kevin Spillman, seconded by Blackwell, was approved to continue financial reporting for the Association on a cash basis of accounting.

Assault of Structural Pest Control Division Inspector – Consideration was given to Association action regarding a recent assault of the field representative. Further discussion followed regarding fraudulent or misleading information provided by pest control operators on insurance coverage.

Structural Pest Control Committee Liaison – Discussion was introduced on appointing a committee liaison to all meetings. A recommendation was offered to make the NCPCA president the point person, charged with reviewing the agenda and then either (1) be prepared to address issues at the meeting, or (2) appoint a designee to represent NCPCA at the meeting. A motion by Goforth, second by Debi Logue, was approved to provide the president with the authority to appoint individuals to attend the Structural Pest Control Committee meetings, to notify the Structural Pest Control Committee chair of the attendee and to have those attendees report the proceedings.

EDUCATION FOUNDATION

Dee Dodd reported on the Foundation's scoring and review process of the applicants for the Past Presidents' Scholarship. The Foundation discussed the financial commitment – whether the award should be a renewable annual contribution or a multi-year award given the commitment expected from the students in service to the industry. After discussion, the Foundation decided it could maintain greater control over funding by remaining with an annual renewable award. Dodd announced the Foundation would be undertaking a fundraising raffle and asked for Board support in helping by both purchasing tickets and by encouraging others to purchase tickets.

COMMITTEE REPORTS

Executive Committee – no report

Membership – Brian Windham reported on membership figures: Active Members 209; Allied Members 34; and Associate Members 25. Windham reported the eight fall membership meeting dates had been confirmed. Windham asked for nominations for Honorary, Lifetime or Hall of Fame member categories. No names were offered.

Special Olympics – Jim Lynn discussed the Special Olympics format and the positive addition made by Olympic town and Timmy the Termite. Lynn reported he would continue to find ways to increase sponsorship exposure for NCPCA and he would continue to seek donations to meet the bronze sponsorship commitment for 2005.

Summer Conference – Steve Taylor reported 260 people were pre-registered for the conference. He reviewed the schedule of events. He reported this year there would be two conferences – Mid-Atlantic Conference and the Carolinas Summer Conference. The 2006 conference is planned for the Westin Hilton Head and will include NC and SC. VA will be invited, but not involved in the planning.

PCT School – Mark Harrison reported on the final attendance and financial figures for the 2005 conference. Debi Logue reported speaker contracts were arriving for the 2006 conference, which will include a mock trial. She also reported the Ant Workshop would be phased out and in future years, attendees will be offered a termite workshop and an occasional invader workshop. She also reported the NC State Training Facility would be available for training.

Legislative – Don Hamby reported the Association was working through its legislative lobbyist to seek funding for the NC State Training Facility (\$55,000) and successfully revised the school IPM legislation being considered by the General Assembly.

Past Presidents Council – No Report

Rules and Regulations – Dodd reported the Structural Pest Control Division had some proposed rules and regulation changes. The proposals have not yet been distributed publicly, but NCPCA would be able to review and provide recommendations. Dodd discussed some of the proposed changes, which include placement of bait stations 15 feet apart, quarterly inspections of termite treatment systems, and annual warranty stipulations. He asked the board to provide their input to the committee.

Public Relations – Robert Dillingham reported on newsletter recommendations being reviewed by the committee to decrease costs and to offer alternate distribution options. A suggestion was made to create a standing article profiling a board member in each issue.

WDIR Accreditation - Kevin Spillman reported the committee would be meeting next month to begin discussing a public relations push on the merits of the WDI Accreditation. He reported on concerns about the series of WDI workshops being offered in the state by PCT Magazine. NCPCA had been invited to be on a panel at the workshops. Spillman reported the committee had declined the invitation, as its acceptance would provide tacit approval of the workshops. A recommendation

NPMA Update – Billy Tesh reported NPMA was moving to a new building. He also asked that members be encouraged to provide financial support to the PPMA to assist with their work responding to school pesticide issues.

Ethics & Standards – Goforth reported on the final revised edition of the code of ethics. He reported The Basic Principles of the Code of Ethics, as amended, would receive general membership consideration at the 2005 summer conference.

IPM Credentialing Program – Tesh reported the committee was still moving forward on the IPM credentialing program.

ANNOUNCEMENTS

Borden read the motions offered during the meeting. The motions were approved as read.

DATE OF NEXT MEETING

The next meeting will be Thursday, October 20 at the North Raleigh Hilton. The Structural Control Committee Meeting will be Friday, October 21.

With no other business pending, the meeting adjourned at 5:06 p.m.

Respectfully Submitted,

Michael R. Borden

Michael R. Borden, CAE, executive director
For
Kevin Spillman, secretary-treasurer